

June 2017

Issue 96

# The Swimming Pool

**Newsletter for the  
SWIMS Network**



## ***The Editorial Team***

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## 'Searching and Beyond: the Librarian's role in systematic reviews'

### Course report

Like many NHS librarians involved in systematic reviews, I pieced together a basic understanding of how to go about systematic searching through on-the-job experience and disjointed reading, always uncomfortably aware of the shortfalls in my knowledge. The 'Searching and Beyond' course was therefore a fantastic opportunity to reinforce my patchy understanding with expert-led, formal training. Keen to attend, I applied for and was awarded funding from the [HEE South CPD Bursary scheme](#).

The course, run by the Evidence Synthesis Team at the University of Exeter Medical School, was an interactive workshop exploring all aspects of systematic review searching (and more). The basic principles were covered in pre-course online modules, freeing up the day for practical activities and discussion of more complex issues.

Key points from the day:

- **Team roles and responsibilities:** Be clear right from the start about what your role in the systematic review project will be. Will you just run the database searches? What about supplementary searching? Will you write the methodology section? It might be worth drawing up a memorandum of understanding to clarify expectations, and to discuss the possibility of co-authorship / acknowledgement.
- **Scoping search:** It is crucial to run a robust scoping search. It will help identify related work and key papers, and so hone your search terms, and it will give the researcher an idea of the existing evidence base ([Trip Database](#) was recommended for this), helping them to focus their question.
- **Protocol:** A clear protocol makes the research more transparent and can also be used as a game plan for those involved. [PRISMA-P](#) is a handy checklist outlining what should be included in a protocol, and researchers should be encouraged to register theirs on [PROSPERO](#) or another recognised register.
- **Search filters:** Search filters are pre-prepared search strategies for specific study designs or other key topics. The [ISSG Search Filters Resource](#) is an extensive collection of peer-reviewed filters from a range of sources.
- **Systematic review management:** You can either manage references and screening using reference management software, or you could try a specialised systematic review tool such as [Rayyan](#) (it's free!)
- **Search summary table:** At the end of the process, consider compiling a [search summary table](#) outlining where included references came from. This will contribute valuable data about database coverage, potentially saving time in future research by identifying wasteful 'just in case' searching.

All in all, the course was both an invaluable overview of best practice for systematic review searching and a practical forum for me to explore how best to put this into practice in an NHS setting.

For more information about the team, their work, and systematic reviews:

- Website: [Information Specialist team](#)
- Blog: [Evidence Synthesis Team](#)
- Twitter: [@EvidSynthTeam](#) / [@UEMS\\_IS](#)

**Katie Barnard**  
**Clinical Librarian**  
**North Bristol NHS Trust (SMD)**

## **DoH Circulars Go Digital: how our libraries can help!**

At PLY we have been reviewing some of our older stock to make sure that the available resources are being used most effectively for our library users.

As part of this, our collection of Department of Health circulars has been rehomed with the Department of Health library in Leeds, to support their e-archive project. This project is aiming to digitise all DoH circulars and make them fully searchable online.

While this has freed up some of our shelves (and catalogue), it has also helped to fill any gaps in the DoH collection! We're pleased that our collection is supporting the creation of such a useful nationally available electronic resource.

There was a recent poster presentation for CILIP HLG 2016 that gives more information [https://www.cilip.org.uk/sites/default/files/documents/poster\\_7-developing\\_the\\_department\\_of\\_health\\_earchive.pdf](https://www.cilip.org.uk/sites/default/files/documents/poster_7-developing_the_department_of_health_earchive.pdf).

A password for access to the resource can be requested from the DoH team, but if anyone is curious to see it in action I would be happy to help.

**Tom Arnold**  
**Discovery Library**  
**PLY**

### **Swimming Pool's 100th Edition!**

Believe it or not, Swimming Pool is very close to reaching its 100<sup>th</sup> edition, which will probably be in October this year providing we don't merge any issues as sometimes happens. Please get your thinking caps on – perhaps you'd like to write a retrospective of the last few years since the first edition was published in November 2008, or maybe you'd like to take a look forward in to the future to see what the next few years, decades, or centuries might bring.

### **Focus on Health Information Week**

I am sure that you are all looking forward to the upcoming Health Information Week (3<sup>rd</sup> – 9<sup>th</sup> July), following this we would love to showcase your activities in the next Swimming Pool. Do tell us about your experiences, show us photographs of your events, tell us what worked and what didn't – you may inspire colleagues to do something different next year!

## NHS South West Military Challenge 2017

You might remember John Loy's (SMD) account in the [Swimming Pool September 2016](#) issue of his participation in the NHS South West Military Challenge. If you thought it sounded like fun and you work in an acute trust in the South West, now is your chance to have a go! These are the official details:

\* \* \* \* \*

### 243 Field Hospital invites all SW Acute Trusts to take part in the SW NHS Military Challenge 2017

Experience realistic military and medical scenarios:

- Casualty extraction under fire
- Experience the medical emergency response team helicopter
- Deliver artillery support to a casualty evacuation
- Recover a battlefield ambulance
- Move medical supplies over an assault course
- Conduct medical emergency planning
- .....and much more!



Okehampton Camp, 8-10 September 2017

Free entry, food and accommodation. 20 teams of 12 compete over two days for the coveted NHS Challenge Trophy and the honour of being the best NHS Trust Hospital Military Challenge Team in the South West.



For more information: 01179863571 x8242  
or [243hosp-rhq-roso@mod.uk](mailto:243hosp-rhq-roso@mod.uk).

There will also be a local contact at your trust, so keep your eyes peeled for information or get in touch with your trust's fundraising team.

**Katie Barnard**  
**Clinical Librarian**  
**North Bristol NHS Trust (SMD)**

## Dying Matters Awareness Week

Library staff at North Devon District Hospital agreed to support a series of events for Dying Matters Awareness Week. The events, which were organised by the palliative care team, included information on palliative care, end of life care, and a Death Cafe. The aim of the week is to help people talk more openly about dying, death and bereavement, and to make plans for the end of life. We agreed to put a display in the library for the week. Peter created the display using information from the campaign website and included a selection of books.

The Trust website featured information about what was happening in the Trust during the week. On Tuesday the photograph below was displayed on the “slider” on the Trust Intranet with a link to further information about the library and another photograph. The same photograph appeared in the weekly Chief Executives Bulletin as part of a summary of Dying Matters Awareness Week.



*Peter Clifford and Alison Cairns with their display.*

So, we achieved Trust-wide publicity as well as establishing further links with the Communications Department, who agreed to let us know about further “weeks” which we can support in a similar way.

**Alison Cairns**  
**Library Manager**  
**North Devon District Hospital (NDH)**

## SPT- Summerlands and Priory Park Libraries Closure

Summerlands and Priory Park branch libraries have been decommissioned and closed. Stock has been boxed up for removal and **is no longer available for ILL.**

**Please bear with us as we remove the stock from OLIB.**

**Cheddon Lodge library remains open and you can continue to request from there as normal. It is staffed once a week so please bear this in mind when sending your requests.**

Requests will need to be sent to TAU as the SPT email has now closed.

**Jess Pawley**  
**Librarian**  
**Taunton and Somerset NHS Foundation Trust (TAU)**



## Network News

### Farewell to Imelda

In early May Imelda Winn left her post as Senior Library Assistant at Swindon W01 and so we also said farewell to her as our SWIMS Network Administrator. Imelda had started in this role in July 2014 and as many of you will know had worked tirelessly with great professionalism and cheerfulness on our CPD programme, mailing lists, websites, updating affiliates' journal holdings, and the Swimming Pool, amongst other things. We wish Imelda all the very best for the future.

The tasks carried out by Imelda are now being covered by Linda, Ann, and Patrick at W01.

**Jenny Toller**  
**Knowledge Systems Manager**

### Musgrove Park Hospital Library's Newest Acquisition



Siobhan Linsey stepped into the role of Outreach Librarian at library Musgrove Park Hospital this month. Working across Taunton and Somerset and the Somerset Partnership NHS Foundation Trusts, Siobhan will be taking the library service out into the hospital, community and mental health sites.

Siobhan says-

"I arrived in the information and library sector having first journeyed along the paths of media research, the book trade, and education. I love to learn and I know that this role will be incredibly rewarding. I am mostly looking forward to building relationships with staff in differing locations, and using my skills to support their various information needs."

**Siobhan Linsey**  
**Outreach Librarian**  
**Musgrove Park Hospital (TAU)**

### New Library Assistant at W14

Hi everyone, my name is Caroline and I'm the new Library Assistant at Bath RUH (W14). My career has always been in the Public Libraries sector so this is a new and exciting opportunity for me as I join NHS Libraries and learn a new set of skills in an academic environment. Having worked in libraries for over 18 years, I look forward sharing my knowledge and experience while exploring this new area of libraries. When I'm not working, I'm a keen walker and love pottering around in my garden so I'm looking forward to the warmer weather that hopefully will arrive soon.

**Caroline Wilson**  
**Library Assistant**  
**Royal United Hospitals Bath NHS Foundation (W14)**

**Karen Perkins Retires after 20 Years as a Library Assistant!**

On Monday 17<sup>th</sup> April 2017, the Library and Information team here at St Andrew's Healthcare said a reluctant and heartfelt farewell to our Library Assistant of twenty years, Karen Perkins.

Unassuming as ever, Karen requested minimal fuss on her last day, but that didn't stop us from getting a few colleagues together to surprise her with gifts, a card and lots of cake to say thank you for all her hard work over the years.

We will miss Karen dearly, but wish her all the best in her retirement.

**The Library and Information Services Team  
St. Andrew's Healthcare**

**Randomised coffee trials in Bucks**

As part of NHS Fab Change Day celebrations, Bucks Healthcare NHS Trust offered all staff the chance to take part in a randomised coffee trial, which ran over 2 weeks in October 2016 and again in May 2017. Each member of staff was given the opportunity to meet with someone working in a different area of the trust, have a coffee (if you registered your interest early enough you get a free or discounted drink) and chat about what you do at work. It was a chance to learn about what the person does and the challenges they may face each day.

**Gill Rose, Clinical Outreach Librarian**

I decided to give it a go and sign up. I was paired with a consultant who works in acute medicine and we arranged a day and time that suited us both. It turned out to be really interesting and as a result I came away with several follow up queries, including a suggestion of two possible opportunities for the library to get involved with and also an invite for my colleague who works with acute medicine, to join the consultant on her ward rounds. All in all such a good idea and an opportunity to get out and promote the library.

**Sarah Lewis, Library Services Manager**

As the process is completely random, it's quite exciting just to find out who you were going to meet! I was first paired up with a consultant in spinal injuries and then more recently with a specialist OT. Both were really positive experiences as not only do you get a chance to spend some time hearing stories from the front line but it's also an excellent opportunity to showcase library services to a captive audience. Neither of my coffee buddies had used the library much recently but thankfully they were interested to learn more (and I think a little surprised too). Possible areas for future partnership included support for a departmental journal club and the development of a libguides page.

**Claire Coleman, Clinical Outreach Librarian**

I took part in both coffee trials, firstly with a consultant in chest medicine and then with the theatre trauma and orthopaedics coordinator. It felt a little like what I imagine a blind date would feel like (not having experienced one of those!) trying to find someone you don't know in a busy coffee shop, but we managed without resorting to wearing red roses! It was really interesting to find out what the other person's job was like, what pressures they had and what

they felt about working for our Trust. It was very pleasing to see the surprise on their faces when we talked about the library and the services we could offer them. The Trauma coordinator was a particularly good person to meet for me, as she knows everyone in the department and is going to be a key promotion contact for the future.

**Take home message:** We know other organisations offer similar schemes so if your Trust is one of them, we would strongly recommend signing up. If your Trust hasn't run one before, why not try setting one up? It would certainly go some distance in supporting the Mobilising evidence and organisational knowledge agenda.

**Sarah Lewis**  
**Library Services Manager**  
**Buckinghamshire (STM)**

## Not a 'randomised coffee trial'... but a 'Hob Nob Review'!

### Travels of the Exeter Two

At the beginning of May, Cate and I packed our supply of Hob Nobs (standard and gluten free of course) and went off to visit Nicki, Roxanne, and team at Weston NHS Library in lovely Somerset.

Although the idea of a **Hob Nob Day** had started as a bit of a joke, there was a serious side to our visit. Here at Exeter, we have been developing ways of using products, such as Libguides, KnowledgeShare and Survey Monkey and more often than not, we found we were working very much in line with our colleagues at Weston. So, rather than depending on emails and phone calls and because neither of us had visited the Library there before, we decided that a personal visit would be more productive.

First we started with a tour of the Library (walking boots not required!) and were very interested in how Weston use such a small space in an imaginative way. We particularly liked the Wellcome Books display area and are already planning to refresh our own entrance/display space to a similar standard. Weston Library accommodates not only all the Library functions, but also looks after their Trust's e-learning programme, which means that all the staff need a wide range of skills and knowledge to help their customers.



Refreshed by a cup of tea from Nicki's lovely, delicate pink cups and saucers, we started to ask our long list of questions. As both Libraries are 'newbies' to the world of Libguides, there was a lot of discussion about the best way to use this package for creating more traditional resources hubs and as a method of marketing the Library's skills to non-clinical staff, such as senior management (Weston for patient flow) and Health and Wellbeing (Exeter.) Nicki also demonstrated LibChat, which gives Library customers the opportunity to chat 'live' to Library staff and ask them questions.





Further discussion focussed on the use of KnowledgeShare for storing the details of literature searches and other subjects universal to all of us; staffing, budgets, marketing and professional development in the form of the PKSB.

A thunderstorm delayed our departure and meant one more cup of tea, accompanied by a few more Hob Nobs and a chance to meet Weston's famous Christmas Elf. I have my own Library mascot in Exeter in the form of Yoda, who was made for me by the very talented Cate and is a great source of

stress release when the world of NHS libraries gets too much...Cate has Wonder Woman and the Tetley monkeys to fall back on!

So thank you very much to Nicki and the team at Weston for hosting us and, from my point of view, bolstering the confidence of a still quite newbie manager with good humour and biscuits 😊

Maybe other libraries could have their own version of **Hob Nob Day** – or at least remember that communicating with each other (which we are excellent at doing) is probably the most important resource we have in this job; along with biscuits, cake and other refreshments!

**Carol Giles**  
**Library & Knowledge Services Manager**  
**EXE**

## STANDS to reason

STANDS is the acronym for ... Searching, Training and Synthesis.

This new group has evolved out of merging the **South and West Trainers group** and the **Thames Valley and Wessex Search Skills Group**. Together with the addition of the synthesis function that so many services are offering now it is hoped that this 'community of practice' can serve to support LKS staff in the region.

From an event held in the form of a Knowledge Café on the 7<sup>th</sup> February at Swindon, the new group's Terms of Reference was drafted and a direction in which this group could evolve was developed.

The purpose of the new group is best described as:

*'To be a community of practice that shares ideas and best practice to establish common standards, develops skills and expertise, and supports library staff to deliver high quality training and literature searches.'*

In order to come up with a name for the group a shortlist of six acronyms were selected and voted on via Doodle Poll. (17 people took part in the poll, the winning name had six votes,

the second place name (STRIKE) had five votes and the third place (STRING) had four votes so it was very close!

The winner was **Searching, Training and Synthesis (STANDS)**.

## **So what is it all about and *for whom*?**

The terms of reference identifies the following aims:

- To benchmark our services, develop KPI's and use the value and impact toolkit to showcase the impact that training and literature search skills have.
- To create shared marketing and promote tools that can be customised and used by all.
- To learn from each other about approaches to literature searching and training via meetings, peer support, email discussion list and online repositories.
- To act as a source of advice about literature searching and training to the wider NHS South network.
- To further develop synthesis and summarising skills so that all library staff are confident and able to deliver searches to support clinical and management decision making.
- To provide CPD opportunities for the members of the group. CPD will include training but also other ways of developing in role, for example, job-shadowing or buddying-up.
- In conjunction with local experts, maintain an overview of e-resource management in order to facilitate timely problem solving.

## **How will this group work for you?**

From the Knowledge Café we identified that a blended approach would best suit most people. So to launch the group we will start with the summer event on the 27<sup>th</sup> June at the County Ground, Swindon (book a place via Patrick Edmonds if you have not done so already).

As we are all very busy and spread across a wide geographic area it might not be practical for many face to face meetings so we have decided on an annual South-wide meeting/ CPD event with additional local events in the South/West and Thames Valley/Wessex Face to face meetings will also be supplemented with ad hoc focussed WebEx sessions.

Using this blended approach will hopefully unlock the potential of this community to support us all.

So do you want to develop your search skills?

Thinking of providing synthesised results to clinicians but are unsure how to go about it?

Want to find out how others are promoting or delivering training?

Is this something you might be interested in?

## **If so then what next?**

- Join LIS-STANDS by subscribing at <https://www.jiscmail.ac.uk/lists/LIS-STANDS.html>
- Participate and share, support and collaborate, be part of the community.
- Attend the summer event 27<sup>th</sup> June 2017 in Swindon, program TBC.

Contacts for queries:

Sarah Lewis [Sarah.Lewis@buckshealthcare.nhs.uk](mailto:Sarah.Lewis@buckshealthcare.nhs.uk)

Chris Johns [chrisjohns@nhs.net](mailto:chrisjohns@nhs.net)

## The Changing Culture in Evidence-Based Healthcare

28th April 2017, Bristol

The day started with the team from BRI giving us a presentation and overview of how they run their critical appraisal sessions, which was very informative. After that we were able to have a discussion on the pros and cons of teaching critical appraisal. It was very useful to hear how other library services approach it and heartening to know that although we all understand the importance of encouraging critical appraisal skills we are all a little nervous about getting it right.

After coffee we again heard from the BRI about their involvement in journal clubs and how they recommend using this avenue as a way of advertising help from the library, getting involved, and encouraging critical appraisal skills. We were then given the opportunity to ask Issy Bray from CLAHRC any questions about statistical terms we didn't understand.

The first session of the afternoon looked at the use of the evidence base for commissioning. Abby Sabey from CLAHRC explained that commissioners use evidence in almost the opposite way to clinicians – think of the pyramid of evidence turned on its head.

Commissioners like / want:

- Personal experience and good practice
- Gaining knowledge from verbal exchange / networking
- Local evaluations and service innovations

In the second afternoon session, Jo Hooper (BRI) gave a presentation on Grey Literature. I learnt:

- Grey literature is anything not published commercially
- Systematic reviews should include grey literature
- Finding an expert on the topic is invaluable to help find grey literature
- Places to look for grey literature: clinical trials registries, DART Europe, ETHOS, Kings Fund

We ended the afternoon by attempting to critically appraise a piece of grey literature. We were given the [AACODS checklist](#) and used this with our pre-course reading piece. It was, as usual for critical appraisal, harder than one thought, but at least I now know of a critical appraisal tool specifically for grey literature.

**Helen Watts**  
**Library Manager**  
**Avon and Wiltshire Mental Health Partnership (AWP)**

A terrific day of learning in a relaxed, supportive environment. Take-home messages for me:

- CCGs value service-specific, area-specific evidence (likely to be grey literature) rather than the traditional academic literature. NHS library services have a role in promoting appraisal skills among this group to help them with the academic literature, but currently are rarely approached for their expertise.
- An evidence strategy for CCGs, and also for corporate teams within hospitals, needs to incorporate grey literature. We do this already, but I'm conscious that our current grey lit strategy is far from thorough or systematic.
- The critical appraisal course run by CEBM in Oxford is highly regarded – I shall keep an eye out for funded places...

**Bennet Jones**  
**Clinical Librarian**  
**North Bristol NHS Trust (SMD)**

The day out in Bristol was a lovely opportunity to catch up with colleagues and reinforce my understanding of what evidence is out there in the NHS and how we as librarians can help staff to understand it. I'm definitely going to use ideas mentioned for the future – a journal club for Revalidation, thank you Jess! – and am already using more Grey Literature in my synthesised literature searches after Jo's great talk on what it is and why it is useful.

It was a great learning experience with the requisite completely off-topic conversations (such as how taking on a new surname can affect what your whole name sounds like...). Thanks to all who organised/presented on the day.

**Rebecca Howes**  
**Assistant Librarian**  
**Gloucestershire Hospitals NHS Foundation Trust (GRH/CGH)**

For me the main things I could take away from the day were tips for setting up and supporting journal clubs, and learning about new critical appraisal tools. Even the brief section on stats was easy (ish!) to understand! It was a really good day and a good opportunity to share ideas with regional colleagues.

**Jess Pawley**  
**Librarian**  
**Taunton and Somerset NHS Foundation Trust (TAU)**

Getting insight into commissioners' information seeking behaviours was very enlightening and having the ability to ask questions of a statistician was indispensable. Issy (the statistician) is able to explain things so well in layperson's (non-statistician) terms. Every session was really enjoyable and worthwhile. I plan to build on some of the information about commissioning with the 'Becoming Business Critical' course next week.

**Roxanne Hart**  
**Librarian**  
**Weston Area Health NHS Trust (WSM)**



## #UKMedLibs

June's #ukmedlibs chat will be about two professional development tools; the Medical Libraries Association's Competencies, and the Chartered Institute of Library and Information Professional's Professional and Knowledge Skills Base for Health. Perfect timing for any of you thinking about/in the middle of Chartership, Fellowship, or revalidation!

Join us from 8pm on Tuesday 20<sup>th</sup> June at 8pm, using the hashtag #ukmedlibs. You can find more information, links to the tools, and the questions we will be following on the blog here:

<https://ukmedlibs.wordpress.com/>

Got a good idea for a future topic? Let us know by emailing [ukmedlibs@gmail.com](mailto:ukmedlibs@gmail.com)

## Libraries in Vegas

Having managed to organise a rare child-free week, Tom Arnold and myself set off to Las Vegas on the holiday of a lifetime. We visited 'Paris', 'Venice', 'New York' and 'Caesars Palace' among others, heading home to 'Egypt' every night and all in the same street (only in Vegas!). We toured the incredible Hoover Dam and flew by helicopter into the Grand Canyon for a champagne picnic. There were lights, fountains, shows, rollercoasters but unbelievably no tea making facilities in the room! However it turns out you can take two librarians out of the library but ... they will still get unbelievably excited by stumbling on real books in a library (albeit in a cocktail bar inside a casino inside a hotel in 'Venice').



**Abbie Cooper**  
**Librarian**  
**Plymouth (PLY)**

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